



K-12 Committee Update

Committee: Data

Meeting Date: 9/29/10

Attended:

MCOE: Sharon Twitty, Cindy Heaton, Michelle Symes, Rae Ann Jimenez, John Magneson, Misty Key, Mark Mahacek

UC Merced CEP: Melissa Mayorga

Merced Union High SD: Jorge Arteaga, Conrad Nash

Dos Palos Oro Loma JUSD: Chris Higle, Clara Lopez

Summary: Meeting participants clarified the data upload process and focused on refining data required to enhance research findings.

Key points for....

District office administration

Clarified data upload process

Cut scores will be needed by district

Not pursuing additional data sharing beyond research purposes

Site administrators

Updated data query will include students who missed taking the CSTs and will include greater data accuracy

Site staff

Data entry consistency through implementation of CalPADs protocols

Action Items

Task	Timeline	Who
1. Create folder structure in SharePoint for data by year	10/2010	Mahacek
2. Update directions for data upload including fields, variables and include students with missing CST data	10/2010	Mayorga Symes
3. Set timeline for uploading of data	10/2010	Symes
4. Send updated SharePoint account info to districts	10/2010	Symes
5. Check district CalPADs completion status	10/2010	Magneson
6. Identify ed assessment programs used by districts	10/2010	Magneson
7. Provided information on AERIES user group	10/2010	Magneson
8. Upload How to document(s) to Shared Document folder in SharePoint e.g. AERIES query script	10/2010	Magneson
9. Utilize discussion feature in SharePoint to share thoughts, ideas, and suggestions.	Ongoing	All
10. Provide cut scores by district	1/14/2010	Districts
11. Add to Forum agenda an item on cohort analysis	3/2011	Symes
12. Email districts their new passwords	10/2010	Symes